

Financial Analyst

The Roanoke County Finance Department is a professional service department which supports the operations of the County in a variety of ways. We are currently seeking a Financial Analyst to perform a variety of professional accounting functions and financial analysis in a governmental setting.

This position requires a working knowledge of accounting principles. Responsibilities of this position include: monitor, review, compile, analyze and maintain financial information used in the preparation of internal and external financial reports, prepare journal entries, budget transactions, billings and account reconciliations, ensure compliance with County policies and procedures as appropriate, and assist in the annual external audits. The successful candidate will be able to communicate effectively both orally and in writing, and have extensive knowledge in the use of spreadsheet and word processing software applications. The demonstrated ability to successfully work in a team environment and establish working relationships with other departments is also critical.

Bachelor's degree required from an accredited college or university with major coursework in accounting. Two to three years experience in governmental or fund accounting and a Certified Public Accountant are preferred. A complete criminal history background and credit report search with acceptable results is required.

DEADLINE: Open Until Filled

HIRING SALARY RANGE: \$43,563 - \$56,327

ROANOKE COUNTY APPLICATION REQUIRED

Contact Department of Human Resources
P. O. Box 29800, 5204 Bernard Drive, SW
Roanoke, VA. 24018

Or see us online: www.RoanokeCountyVA.gov
EOE/M/F/D (540) 772-2018