



COUNTY OF YORK
HUMAN RESOURCES
120 Alexander Hamilton Boulevard, Second Floor
P. O. Box 532
Yorktown, VA 23690
757 890-3687
employment@yorkcounty.gov

Senior Accountant

SALARY: \$53,746.00 - \$62,178.00 Annually

OPENING DATE: 09/07/17

CLOSING DATE: Continuous

DESCRIPTION:

Conducts and coordinates complex professional accounting work involving the research, analysis, preparation, and maintenance of financial information for the Comprehensive Annual Financial Report, and other financial reports for audit purposes. Develops complex worksheets and schedules in support of the various financial reports. Performs professional accounting as a team leader.

MINIMUM QUALIFICATIONS:

Bachelor's degree in accounting, business administration, or a related field and 5 - 7 years of experience in governmental accounting and CAFR preparation, or any equivalent combination of education and experience.

Must have comprehensive knowledge of governmental accounting, auditing, financial reporting and budgeting.

Comprehensive knowledge of Generally Accepted Accounting Principles (GAAP), and Government Accounting Standards (GAS) required.

Must possess excellent oral and written communications skills.

Personal computer experience using Microsoft Office software required.

SUPPLEMENTAL INFORMATION:

This position requires the employee to attend occasional meetings outside of normal working hours.

PHYSICAL DEMANDS:

Must be physically able to operate a variety of automated office machines, which includes computers, calculators, etc. Must be able to exert up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects. Sedentary work involves sitting most of the time, but may involve walking or standing for periods of time.

For a more detailed description: [View Document](#)