



### **WHO WE ARE:**

The Service Authority is the premier institution in the Washington Metropolitan Area for providing safe and reliable drinking water and environmentally sound water reclamation. The Service Authority has emerged as a leader in the industry by incorporating the use of best management practices. Our strategies have aligned the efforts of the entire organization to deliver the highest quality product at the best value to our customers.

The Service Authority, with approximately 300 employees, is an independent public body responsible for providing a comprehensive county-wide water and sewer system currently serving approximately 90,000 accounts in Prince William County. Prince William County, located 35 miles southwest of Washington, D.C., with a population of over 398,000, is one of the fastest growing counties in the country.

### **POSITION SUMMARY:**

The Service Authority is seeking a high performing, self-motivated professional to perform management level work in the areas of: accounting, internal controls/compliance, budgeting, reporting; performance measurement and analysis; policy development and analysis; financial modeling and forecasting; strategic planning; coordinates department activities with the management of other divisions or departments; under the direction of the Deputy Director of Finance, serves as a leader, supervisor, and project manager or key team member in accomplishing department initiatives and achieving department, division or Authority strategic goals.

### **ESSENTIAL SKILLS/EXPERIENCE:**

- Ability to read, analyze and interpret financial reports and spreadsheets; create financial models and worksheets; organize and prioritize work; supervise, train and evaluate personnel; follow established codes, policies, and guidelines; perform work in accordance with safety regulations, guidelines and practices; work independently in absence of supervision; understand and carry out oral and written instructions; operate computer equipment and software applications related to assignment; communicate effectively, both orally and in writing, work cooperatively with others.

- Project/Program management experience. Proven ability to design and execute a project plan. Ability to coordinate the efforts of project teams that include staff from various Authority departments, work cooperatively and get results in a timely manner.
- Excellent oral and written communication skills including English usage, spelling, grammar, technical report writing, persuasive and expository writing and training materials. Ability to multi-task, prioritize, and works well with all personality types.
- Knowledge of modern business processes; computer equipment and software applications related to assignment, specifically Microsoft Office, and especially Microsoft Excel and PowerPoint; appropriate safety precautions, procedures, practices and regulations;
- Bachelor's degree in Finance, Accounting or related field.
- Five years of experience managing an accounting, finance, and/or internal control department(s), including two years of supervisory experience and two years leading projects and project delivery through others.
- Or combination of education and experience as described above.

**PREFERRED SKILLS/EXPERIENCE:**

- Certified Public Accountant
- Experience in public accounting or internal audit firm is a plus.
- Seven years of experience managing an accounting, finance, or internal control department. At least three years of leading projects and project delivery through others.

**SPECIAL REQUIREMENTS:**

- Must successfully pass a credit check.

**SALARY AND BENEFITS:**

\$95,325.90 - \$128,020.79. Annually Depending On Qualifications.

Our extensive benefit package includes:

- A generous PTO leave program
- Short Term Disability coverage paid for by the Service Authority
- Life Insurance coverage paid for by the Service Authority
- Twelve paid holidays per year
- Participation in Virginia Retirement System's (VRS) retirement plan
- A variety of Health/Dental/Vision Insurances to choose from
- Tuition Reimbursement
- Other various optional benefits to meet your needs

**WHERE AND HOW TO APPLY:**

To learn more about this exciting opportunity and to apply for this position, please visit our website at:

[www.pwcsa.org/careers](http://www.pwcsa.org/careers)