



King George County Director of Finance

Salary Range: \$64,491 to \$105,118

King George County is currently accepting applications for Director of Finance.

Essential Functions include:

- Plans, organizes, directs and participates in the activities of the Department of Finance, including County, School Board and Service Authority accounting, risk management, debt management, investments, procurement, and budget preparation.
- Plans, directs, supervises and participates in the general budgetary and accounting functions.
- Assists County Administrator and Board of Supervisors and other departments with the development and implementation of financial matters.
- Organizes and directs the annual audit and the preparation of annual financial statements.
- Prepares revenue forecasts and expenditure projections.
- Directs the preparation of all reports of the fiscal condition of the County, School Board and Service Authority.
- Helps other departments with the development and implementation of financial systems.
- Advises officials on financial matters of the County.
- Performs supervisory duties including assigning and reviewing work; planning; maintaining standards; coordinating activities.
- Evaluates the work performance of subordinates.
- Establishes and maintains the financial and accounting systems for the County.
- Oversees the preparation and maintenance of financial records and statements and related reports.
- Attends Board of Supervisors meetings, public hearings and committee meetings as required; provides appropriate information.
- Carries out all policies and instructions in a manner consistent with federal, state and local regulations

Application packages should be submitted through the [Career Portal](#) on our website:

www.king-george.va.us. For additional information, please contact our HR Team at

540.775.9181. Position will remain open until filled.

King George County is an Equal Opportunity Employer.