

**ACCOUNTING TECHNICIAN**  
**Town of Culpeper**  
**Full-Time – Excellent Benefits**  
**Salary Range - \$30,180.80 - \$48,297.60**

The Town of Culpeper's Treasurer's Office is seeking qualified applicants for An Accounting Technician. The successful candidate will perform routine technical accounting work in the maintenance and preparation of financial records; maintain and reconcile various cash and other general ledger accounts; support the accounts payable and payroll functions; and research, collect, and analyze data to prepare various detailed technical financial records and reports. Candidate must have the ability to produce accurate financial ledgers and related reports; ability to work effectively under deadlines; ability to compile and reconcile numerical and financial data; and ability to communicate effectively, and establish/maintain effective working relationships.

Any combination of education and experience equivalent to an Associate's degree with major course work in accounting, finance, or related field, along with two years of progressively responsible technical accounting experience is required.

Application and position profile are available at [www.culpeperva.gov](http://www.culpeperva.gov). Open until filled.

**EOE**